

Meeting with: Dr. Oman

Attendance: All team members

Date: Aug 4th, 2020

Meeting Minute Taken by: Talal Alshammari

Meeting Minute

Staff Meeting:

The meeting purpose was to discuss the team progress since the last week and looking forward to the final deliverables.

TABLE 1 HARDWARE REVIEW

Group Member	Subject Discussed
Bryce Davis	Discussed how much the design solution is going to be in depth.
Zachary Bell	Discussed going through the final manufacturing process in the presentation.
Shirley Hatcher	Discussed the testing procedure and how it is going to be presented to clarify the presentation rubric with Dr. Oman.
Talal Alshammari	Discussed the future work section of the presentation along with the manual. Also discussed if the future work needs to include the future testing procedures.

Oman's Feedback & Suggestions

- 1) Talal: Do we need to include the future testing needed to fully complete the project in the future section of the presentation?

Oman: Yes, the theoretical testing need to be in the testing procedure section; however, if there is some testing that need to be done after assembling the device it should be mentioned in the future work section.